

**OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, NOVEMBER 14, 2007 AT THE PEORIA PARK DISTRICT ADMINISTRATION OFFICE, GLEN OAK PAVILION, 2218 N. PROSPECT ROAD, PEORIA, ILLINOIS.**

President Timothy J. Cassidy presided and called the meeting to order at 6:00 p.m.

**ROLL CALL:**

**TRUSTEES PRESENT:** Trustees Allen, Hancock, Johnson, Petty, Vice President Cummings and President Cassidy.

**TRUSTEES ABSENT:** Trustee Ryan.

**STAFF PRESENT:** Director Noble, Attorney Jim Konsky, Mike Baietto, Jan Budzynski, Becky Fredrickson, Katie Hogan, Chief James, Dennis Mantick, Cyndy McKone, Shalesse Pie, Bill Roeder, Brent Wheeler, Dave Wheeler, Bill Woolard, Joe Atkinson, Ray Boyer, Carl Cannon, Connie Kamin-Cloat, Matt Freeman, Dale Goodner, Mary Harden, Scott Loftus, Sandra Mitchell, Steve Montez, Dave Schmidt, Gretchen Shearer, Yvonne Strode, Deborah Totten, Lisa Ullenius, Kelly Walz and V. Joyce McLemore.

**PRESS PRESENT:** Terry Bibo, *Journal Star*.

**OTHERS PRESENT:** None.

**PLEDGE OF ALLEGIANCE:** All stood and recited the Pledge of Allegiance.

**MINUTES:** **TRUSTEE PETTY MOVED TO APPROVE MINUTES OF THE REGULAR OCTOBER 14, 2007 MEETING OF PARK BOARD TRUSTEES. Motion seconded by Trustee Hancock and carried on unanimous voice vote (Results: 4 Ayes; 0 Nays; 2 Pass, Trustees Allen and Johnson being absent from the meeting.) TRUSTEE HANCOCK MOVED APPROVAL FOR MINUTES OF THE SPECIAL NOVEMBER 7, 2007 MEETING OF PARK BOARD TRUSTEES. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays; 1 Pass, Trustee Allen being absent from the meeting.)**

**FINANCE COMMITTEE:** **BILLS**  
**TRUSTEE ALLEN REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:**

Peoria Park District	Thurs., Nov. 8, 2007
General	2,340,471.71
Recreation	105,251.81
Audit	87.50

Liability	2,538.39
Museum	12,157.43
Police	2,581.52
Bonded Projects	37,122.74
Paving & Lighting	11,565.70
RiverFront Events	43,698.90
Detweiller Marina	2,837.12
Golf	42,036.17
HISRA	8,617.43
RiverPlex	88,788.17
<b>TOTAL PAYABLES</b>	<b>2,697,754.59</b>
<b>PAYROLL #22 11/2/2007</b>	<b>\$426,053.86</b>

Motion seconded by Trustee Hancock and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

**RECOMMENDATION:** On Finance Committee recommendation, TRUSTEE ALLEN MOVED PRE-APPROVAL FOR USE OF \$100,000 FROM THE PEORIA ZOO QUARANTINE AND PRIMATE RENOVATION LINE ITEM LISTED IN 2008 BOND ISSUE, TO ALLOW STAFF TO BEGIN IMMEDIATELY THE RENOVATION OF PRIMATE EXHIBIT. AS AN AZA ACCREDITED ZOO, EXHIBITS ARE TO BE UPGRADED OVER TIME AS INDUSTRY STANDARDS CHANGE. Motion seconded by Trustee Hancock and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

Minutes of the October 24, 2007 Finance Committee meeting were presented.

**GOLF AD HOC COMMITTEE:**

Trustee Petty presented minutes of the October 22 Golf Ad Hoc meeting.

**RECOMMENDATION:** On Golf Ad Hoc Committee recommendation, TRUSTEE PETTY MOVED TO APPROVE THE 2008 TOURNAMENT SCHEDULE AS PRESENTED. Motion seconded by Vice President Cummings and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

**NEW BUSINESS:**

**Appointments for Judges Panel: Landen Memorial and Rhodell Owens Community Service Awards**

President Cassidy announced two appointments for serving on the Judges Panel for 2007 awards: **Vice President Cummings and Trustee Petty**

**Mandalay Easement Correction**

Staff presented a recommendation for accepting the request from Mandalay Partners, LLC for a correction to a roadway easement the Park District granted to them November 21, 2006, for purpose of constructing an entrance to a condominium development. As a result of final engineering prepared by STS Consultants, the developer has determined a correction in the easement is necessary.

**NEW BUSINESS:**

**TRUSTEE ALLEN MOVED TO ACCEPT THE REQUEST FOR A CORRECTION TO ROADWAY EASEMENT AGREEMENT WITH MANDALAY PARTNERS, LLC. Motion seconded by Trustee Petty.** Trustee Hancock questioned if the Idyllbrook Homeowners Association had agreed with the revised agreement. David Wheeler noted he had not specifically asked IHOA if they agreed with this revision. IHOA had gifted this parcel to the Peoria Park District in 1972 and IHOA consented to the original easement agreement last year.

**Motion carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

**CALENDAR OF CONSENT:** Trustee Johnson requested agenda item #6 be removed from the calendar for further consideration.

**QUOTE: SIDEWALK REPLACEMENT—LOWER GLEN OAK PARK**

On staff recommendation, **TRUSTEE HANCOCK MOVED TO ACCEPT THE QUOTE FROM HEIN CONSTRUCTION COMPANY, INC., IN THE AMOUNT OF \$16,000.00 FOR THE REPLACEMENT OF A PORTION OF CONCRETE SIDEWALK AND STEPS IN LOWER GLEN OAK PARK. Motion seconded by Trustee Allen and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

**BID: 2008 PLAYBOOK PRINTING**

On staff recommendation, **TRUSTEE HANCOCK MOVED TO ACCEPT ALL LOW BIDS FOR OPTION TWO (35# 80 BRIGHT OFFSET INTERIOR PAGES) FROM P & P PRESS OF PEORIA, ILLINOIS. Motion seconded by Trustee Allen and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

**Agenda Item #6:**

**BID: HISRA JANITORIAL SERVICE**

Trustee Johnson questioned staff recommendation to reject both bids received. Purchasing Agent Magilson stated staff would like to hire part-time employee at HISRA to perform janitorial services. The current janitorial service is unacceptable, unsatisfactory.

**TRUSTEE PETTY MOVED TO ACCEPT STAFF RECOMMENDATION TO DISAPPROVE BOTH BIDS RECEIVED. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

**CONTINUED REVIEW OF BUDGET FY 2008:**

**DETWEILLER MARINA**

Superintendent Baietto presented the proposed budget. There are no recommended changes in FY 2008. Baietto noted a leadership change in the Detweiller Playground, Incorporated trust. Long-time trust officer Warren Weber has officially retired from the trust. Trustee Johnson asked about concession operations at the marina. Baietto stated the only concession sold out of the marina doc building is ice. Discussion followed regarding competitive fees. Baietto stated the marina fees are competitive with or cheaper than nearby marinas.

GENERAL FUND

**Human Resources**

Superintendent Pie presented the department overview. There are plans to enhance volunteer recruitment.

**Marketing/Public Relations**

Superintendent McKone introduced department staff members present. A video segment was shown and McKone gave an overview of the budget. Discussion followed regarding major line item expenditures of the Marketing Division budget, a break down of advertising expenditures by department, direct marketing efforts for programs and facilities, new signature events to generate revenue for golf division.

**Planning/Design/Construction**

Superintendent Fredrickson presented the department overview. It was noted the vacant Planner position has been filled.

**Parks**

Superintendent Baietto overviewed Contract Services budget. Trustees discussed the functions of Park Forestry and current grounds keeping contract with Peoria County.

**Maintenance and Repair**

Baietto explained this budget is responsible for maintenance and repair of cars, trucks, tractors, miscellaneous pieces of equipment, small power tools, as well as heating, air conditioning and ventilating systems of the District. Trustees asked staff's opinion of funding allocation for park maintenance and beautification. Discussion followed regarding attracting sponsorships for beautification projects. Baietto stated current funding is sufficient. Baietto further noted much of the on-going restoration was underway long before the historic preservation debate of 2006 surfaced.

**Parks and Landscape Construction**

Baietto noted this budget is responsible for landscape maintenance of six major parks and 29 small parks, roadway maintenance and garbage removal. Trustee Hancock asked whether the Park District maintained any of the pocket parks. Baietto stated local homeowner associations take responsibility for those.

**Park Police**

Baietto explained the Peoria Park District Police officers provide district wide protection of visitors, natural resources and facilities. Trustee Johnson questioned the addition of one full-time officer and diversity training, Baietto confirmed all officers receive diversity training. Auxiliary Police recognition program was discussed.

**CONTINUED REVIEW  
OF BUDGET FY2008:**

**2008 BOND ISSUE AND FIVE YEAR CAPITAL IMPROVEMENT PLAN**

Administrative Assistant David Wheeler reviewed the 2008 Bond Issue in the amount of \$3,950,000. Trustee Johnson commented on the budget for Community Needs Assessment Survey. Wheeler noted it has been 14 years since the last assessment, and Director Noble noted the eligibility for the grant process is predicated on current needs assessment. Trustee Petty noted the website redevelopment project and questioned how the website would be improved. Superintendent McKone explained the upgrade is to accommodate on-line registration system. Trustee Allen noted the batting cage proposed at Franciscan Recreation Complex. Superintendent Mantick said that a batting cage is really needed for the Manual baseball program, as the Manual district is the only one of the four districts that does not have one. Discussion followed regarding REC network maintenance project, roadway stabilization. Regarding the capital improvement plan, Trustee Johnson questioned the 2010 plan regarding Logan Pool House Replacement. Superintendent Fredrickson noted the building would be converted to outside bathrooms.

**(Trustee Cummings left the meeting at 7:20 p.m.)**

**PENDING BUSINESS:** None.

**(Trustee Cummings return to the meeting at 7:22 p.m.)**

**CITIZEN REQUEST  
TO ADDRESS  
THE BOARD:** President Cassidy invited anyone present wishing to address the Board to do so. There were no requests.

**COMMUNICATIONS:** Communications were received as submitted.

**OTHER BUSINESS:** Fires in the Park  
Trustee Hancock requested information on recent reports of fires in Glen Oak Park. Chief James reported the small fires are being investigated.

Bond Issue

Trustee Cummings asked what other non-capital items beside Planning salaries were on this year's bond issue. Staff responded no other salaries are included. Cummings questioned what the community needs assessment was. Director Noble responded that in order to qualify for grants, etc., the Park District does need to have a new assessment completed. The survey will also benefit the District by giving ideas of what is needed within the community. Trustee Cummings inquired about the zoo debt service. Superintendent Budzynski confirmed the debt payment is \$400,000 per year, for 10 years. This is the second year of the debt service. Cummings further questioned the air quality/Dectron repair project for RiverPlex. Superintendent Brent Wheeler explained this will enhance the air quality and extend the life of the Dectron system. Six years ago when the RiverPlex was built, some of the technology for the Dectron system was not available.

**OTHER BUSINESS:**  
**(continued)**

Five Year Capital Plan

Trustee Petty asked about the dog park project fund raising effort. Staff estimates the volunteer dog park group has raised a minimal amount as the fundraising campaign has just begun.

President Cassidy stated the capital plan is more of a long-range planning tool, or priority "wish list" that is reviewed each year.

Trustee Petty noted she supports the 2008 budget and believes the presentations to be very good. Innovative ideas were presented by staff and sound good.

President Cassidy thanked staff for a very nice presentation.

Trustee Cummings believes this year's budget process was one of the better ones, if not the best presentation by staff. He suggested staff should bring trustees the line item expenditures for advertising, so trustees can be knowledgeable.

**ADJOURNMENT:**

At 7:30 P.M., C.S.T., upon conclusion of agenda items, **TRUSTEE PETTY MOVED TO ADJOURN. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

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V. Joyce McLemore  
Secretary, Board of Trustees