

OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, NOVEMBER 12, 2008 AT THE PEORIA PARK DISTRICT ADMINISTRATION OFFICE, GLEN OAK PAVILION, 2218 N. PROSPECT ROAD, PEORIA, ILLINOIS.

President Timothy J. Cassidy presided and called the meeting to order at 6:02 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Cummings, Hancock, Johnson, Petty, Ryan and President Cassidy.

TRUSTEES ABSENT: Vice President Allen.

STAFF PRESENT: Director Noble, Attorney Jim Konsky, Mike Baietto, Jan Budzynski, Becky Fredrickson, Chief James, Dennis Mantick, Cyndy McKone, Shalesse Pie, Bill Roeder, Brent Wheeler, Bill Woolard, Joe Atkinson, Ray Boyer, Carl Cannon, Connie Kamin-Cloat, Dale Goodner, Mike Friberg, Mary Harden, Scott Loftus, Sandra Mitchell, Steve Montez, Dave Schmidt, Gretchen Shearer, Michele Chapin, Trent Kaufmann, Yvonne Strode, Deborah Totten, Lisa Ullenius, Kelly Walz, Amanda Schmitt, Brian Barry, Sylvester Bush, Meredith Deverman, Pat Magilson, and Sherry Mitchell.

PRESS PRESENT: None.

OTHERS PRESENT: Oneta Volz, League of Women Voters.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

MINUTES: **TRUSTEE PETTY MOVED TO APPROVE MINUTES OF THE NOVEMBER 5, 2008 SPECIAL MEETING OF PARK BOARD TRUSTEES. Motion seconded by Trustee Hancock and carried on unanimous voice vote (Results: 6 Ayes; 0 Nays)**

EXECUTIVE DIRECTOR'S REPORT: Director Noble recognized Carl Cannon, Youth Outreach and Intervention, for receiving the NRPA Ethnic Minority Society 2008 Recognition Award on October 16 at the NRPA Congress in Baltimore, MD. She also highlighted a news release regarding the benefits of bicycling and walking.

MARKETING DIVISION: Superintendent McKone highlighted her report.

PARKS DIVISION: Superintendent Baietto submitted his report.

PLANNING DIVISION: Superintendent Fredrickson submitted her report.

FINANCE COMMITTEE:

BILLS

TRUSTEE HANCOCK REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

Peoria Park District	Thurs., Nov. 6, 2008
General	1,720,686.48
Recreation	115,142.81
Liability	1,591.75
Museum	12,712.34
Police	1,417.53
Bonded Projects	141,617.07
Paving & Lighting	3,895.49
RiverFront Events	23,955.03
Detweiller Marina	1,499.32
Golf	36,555.54
HISRA	3,633.78
RiverPlex	48,613.90
TOTAL PAYABLES	\$2,111,321.04
PAYROLL #22 10/31/2008	\$449,077.99

Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

Minutes of the October 8, 2008 Finance Committee meeting/Board as a whole were presented.

GOLF AD HOC

Trustee Petty presented minutes of the October 27, 2008 Golf Ad Hoc meeting. **TRUSTEE PETTY MOVED TO APPROVE THE 2009 TOURNAMENT SCHEDULE. Motion was seconded by Trustee Hancock and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

RPAC:

Trustee Johnson presented minutes of the October 7, 2008 RiverFront Program and Policy Advisory Committee meeting.

NEW BUSINESS:

CALENDAR OF CONSENT: BID: 2009 PLAYBOOK PRINTING

On staff recommendation, **TRUSTEE HANCOCK MOVED TO ACCEPT ALL BID PRICES FROM PHILLIPS BROTHERS PRINTERS OF SPRINGFIELD, ILLINOIS. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

CITIZEN REQUEST TO ADDRESS THE BOARD:

President Cassidy invited anyone present wishing to address the Board to do so. There were no requests.

COMMUNICATIONS: Communications were received as submitted.

OTHER BUSINESS: None.

(Attorney Jim Konsky left the meeting.)

**CONTINUED REVIEW
OF BUDGET FY 2009:**

DETWEILLER MARINA

Superintendent Baietto presented the proposed budget. There are no recommended changes in FY 2009. The Detweiller Marina Fund is responsible for the operation and maintenance of Detweiller Marina and North Park. Detweiller Marina offers the public boater slip rentals, overnight slips, dry-docking, daily boat launching, parking, trailer storage, gasoline, ice, oil, winter storage, boat washing, boat jockeying, restrooms and showers. North Park provides a park setting for public use with amenities that include a picnic shelter, grills, walking trails, fishing access to the Illinois River and some playground equipment. To the boating community, Detweiller Marina remains an attractive, affordable, well-maintained public harbor and park facility offering easy access to the Illinois River channel.

GENERAL FUND

Superintendent Budzynski listed the Divisions that are included in the General Fund: Administration and Business, Human Resources, Marketing and Public Relations, Planning, Design and Construction, Parks, Contract Services, Maintenance and Repair, and Parks and Landscape Maintenance.

For 2009, this budget includes the Peoria Stadium renovation and development of the Lake Avenue neighborhood park. This project is funded with a grant from the Illinois Department of Natural Resources and monies received from the trade with Bradley University. The 2009 budget also includes a bridge project for Bradley Park with \$100,000 from the General Fund roadway reserve.

The deficit in the General Fund for both 2008 and 2009 is the result of timing differences related to these projects. Revenue for these projects was received in a prior year.

Human Resources

Superintendent Pie introduced staff members and presented the department overview.

The Human Resources Division serves 194 funded full time positions, more than 1,100 part-time employees, and a database of more than 8,000 volunteers. This division also coordinates training programs for all employees. Special annual events are hosted such as the Job Fair, the employee recognition banquet and the employee picnic.

Marketing/Public Relations

Superintendent McKone introduced department staff members and their job titles. Marketing Division functions were highlighted in a handout to Trustees. Staff member Walz made a presentation showing the timeline of advertising for the Return to Hogwarts program.

Planning/Design/Construction

Superintendent Fredrickson introduced staff and presented the department overview. She distributed a colorful handout highlighting many of the Division's construction projects.

Parks

Contract Services

Superintendent Baietto highlighted Contract Services budget. Trustees discussed the functions of contracts with the City of Peoria.

Maintenance and Repair

Baietto introduced staff and stated that the Maintenance and Repair Department budgets are those representing the traditional building trades. These functions include plumbing, carpentry, painting, concrete construction and electricians. Individual operational budgets include: Carpenters, Equipment Service, Landscape Construction, Maintenance & Repair, Painters and Peoria Players. The Departmental budgets also include the maintenance of the Park District's \$6 million fleet.

Parks and Landscape Construction

Baietto introduced staff and noted this budget is responsible for landscape maintenance of six major parks, 29 small parks, 23 linear miles of roadways, dozens of parking lots, 22 contract maintenance sites, multiple school district-owned sites and miles of hiking/biking trails. In addition to maintaining the general appearance of the parks, the Landscape Maintenance Department is inclusive of the Heavy Equipment function. The Heavy Equipment crew provides supportive maintenance services to nearly all District parks and facilities.

Park Police

Baietto stated that after 42 years of service, Chief James will retire on January 11. Mr. Sylvester Bush has been hired and will assume Chief's duties upon his retirement.

The Police Fund includes operational budgets for Police Administration, Auxiliary Police, Explorer Post #900, and the bicycle safety training program. Park District Police Officers are generally responsible for the protection of public safety, prevention of crime and the protection of natural resources and facilities. Park Police Officers provide district-wide routine daily patrols, traffic control and general security assistance at many of the special events.

Non-Operating Funds

Superintendent Budzynski gave an overview of each fund and its purpose. These funds include Audit, Bond and Interest, FICA, IMRF, Liability, Paving and Lighting, and Workers' Compensation and Unemployment.

2009 BOND ISSUE AND FIVE YEAR CAPITAL IMPROVEMENT PLAN

Director Noble reviewed the 2009 Bond Issue in the amount of \$3,975,000. Discussion ensued regarding the improvements to Peoria Stadium; funds allocated for the former IDOT building; a batting cage to be used by the program at the Washington Gifted School; entry and parking lot at the Peoria Zoo; funds allocated to Springdale Cemetery; and the debt service for John Gwynn Park and Family Aquatic Center.

Five Year Capital Plan

President Cassidy reminded Trustees that the capital plan is a fluid document that is reviewed each year.

Trustee Hancock thanked and congratulated staff for all their hard work in putting the budget together. President Cassidy also thanked staff for their work on the budget, the Zoo Plan and for having a backup plan should uncertainties arise. Trustee Johnson noted that the Park District is well advertised in our community.

PENDING BUSINESS: None.

ADJOURNMENT: At 7:58 P.M., C.S.T., upon conclusion of agenda items, **TRUSTEE PETTY MOVED TO ADJOURN. Motion seconded by Trustee Hancock and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

Sherry L. Mitchell
Secretary Pro Tem, Board of Trustees