

OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, FEBRUARY 23, 2011 AT THE PEORIA PARK DISTRICT ADMINISTRATION OFFICE, GLEN OAK PAVILION, 2218 N. PROSPECT ROAD, PEORIA, ILLINOIS.

President Cassidy presided and called the meeting to order at 6:00 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Cummings, Hancock, Vice President Johnson and President Cassidy.

TRUSTEES ABSENT: Trustees Allen, Petty and Ryan.

STAFF PRESENT: Attorney Jim Kinsky, Mike Baietto, Jan Budzynski, Rebecca Fredrickson, Dennis Mantick, Cyndy McKone, Shaless Pie, Bill Roeder, Katie Van Cleve, Brent Wheeler, Bill Woolard, Ray Boyer, Joe Atkinson, Roger Halleen, Ashley Hays, Pat Magilson, V. Joyce McLemore and Sue Wheeler.

OTHERS PRESENT: Oneita Volz, League of Women Voters

PRESS PRESENT: None.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

PRESENTATION: **Roger Halleen**
30-YEAR SERVICE AWARD President Cassidy announced the presentation of the award. Sue Wheeler, Supervisor of Aquatics introduced Roger Halleen, Foreman of Aquatics and highlighted his career at the Park District and presented him with the 30-year anniversary gift. On behalf of the Park Board and Administration, President Cassidy thanked Roger for his good service.

MINUTES: There being no corrections or additions, **TRUSTEE HANCOCK MOVED TO APPROVE MINUTES FOR THE JANUARY 26, 2011 REGULAR MEETING OF THE PARK BOARD TRUSTEES. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

MARKETING/PUBLIC RELATIONS DIVISION: Superintendent McKone presented the February 2011 report.

PARKS DIVISION: Superintendent Baietto presented February report.

PLANNING/DESIGN/ CONSTRUCTION DIVISION: Superintendent Fredrickson presented the January report.

FINANCE COMMITTEE: **RATIFICATION OF TELEPHONE POLL VOTE CONDUCTED FOR APPROVAL TO PAY 2/3/11 ACCOUNT PAYABLES**
TRUSTEE HANCOCK MOVED TO RATIFY THE TELEPHONE POLL VOTE TAKEN ON WEDNESDAY, FEBRUARY 9, 2011, APPROVING PAYMENT OF BILLS DATED 2/3/11. Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

FINANCE COMMITTEE:	Peoria Park District	February 3, 2011
	GENERAL	132,289.32
	RECREATION	131,741.66
	LIABILITY	733.68

(continued)

MUSEUM	20,227.29
POLICE	2,152.19
BONDED PROJECTS	3,800.17
BOND INTEREST	13,500.00
PAVING & LIGHTING	1,410.05
RIVERFRONT EVENTS	1,996.41
DETWEILLER MARINA	1,737.41
GOLF	22,864.14
HISRA	7,504.70
RIVERPLEX	50,190.81
TOTAL PAYABLES	\$390,147.83
PAYROLL #3 2/4/2011	\$405,814.78

BILLS

TRUSTEE HANCOCK REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

PEORIA PARK DISTRICT	February 17, 2011
GENERAL	349,536.13
RECREATION	70,080.22
LIABILITY	1,270.01
MUSEUM	9,452.07
POLICE	1,860.71
BONDED PROJECTS	69,878.57
PAVING & LIGHTING	2,418.19
RIVERFRONT EVENTS	1,655.15
DETWEILLER MARINA	2,880.86
GOLF	23,858.56
HISRA	2,757.24
RIVERPLEX	16,788.71
TOTAL PAYABLES	\$552,436.42
PAYROLL #4 2/18/2011	\$397,370.98

Motion seconded by Vice President Johnson and carried on unanimous voice vote:

(Results: 4 Ayes; 0 Nays)

Minutes were presented of the January 24 and 26, 2011 Finance Committee meetings.

NEW BUSINESS:

Agenda item #5, Presentation and Adoption of 2011 Combined Budget & Appropriation Ordinance was deferred until after the public hearing scheduled for 6:15 p.m.

APPROVAL FOR REVISION TO POLICY, RULES AND REGULATIONS
PART II, SECTION I, PERSONNEL, SUBSECTIONS 21.00-32.00

With staff recommendation, TRUSTEE HANCOCK MOVED APPROVAL FOR POLICY REVISIONS AS PRESENTED. Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

CALENDAR OF CONSENT:

Vice President Johnson requested agenda items #7 and #9 be removed from the

calendar for further consideration.

QUOTE: Infield Topsoil

With staff recommendation, TRUSTEE HANCOCK MOVED TO ACCEPT THE QUOTE FROM RIVERSTONE GROUP OF MOLINE, ILLINOIS, IN THE AMOUNT OF \$17,843.75 FOR 625 TONS OF INFIELDF TOPSOIL. Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

QUOTE: Treadmills for RiverPlex

With staff recommendation, TRUSTEE HANCOCK MOVED TO ACCEPT THE LOW QUOTE AND PURCHASE FOUR (4) TREADMILLS FROM DIRECT FITNESS SOLUTIONS OF SPRINGFIELD, ILLINOIS FOR \$19,100.00. Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

QUOTE: 2011 Office Supplies

With staff recommendation, TRUSTEE HANCOCK MOVED TO ACCEPT THE LOW QUOTE AND PURCHASE OFFICE SUPPLY GOODS FROM W.M. PUTNAM COMPANY OF BLOOMINGTON, ILLINOIS FOR \$12,097.75 Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

QUOTE: Dump Box

With staff recommendation, TRUSTEE HANCOCK MOVED TO ACCEPT THE QUOTE FROM KOENIG BODY & EQUIPMENT OF WEST PEORIA, ILLINOIS, FOR ONE (1) HENDERSON MARK ONE DUMP BOX FOR \$19,573.00. Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

QUOTE: Infield Groomer

With staff recommendation, TRUSTEE HANCOCK MOVED TO ACCEPT THE LOW QUOTE FROM BURRIS EQUIPMENT OF FRANKFORT, ILLINOIS, FOR PURCHASE OF ONE (1) SMITHCO SUPER STAR INFIELDF GROOMER FOR \$117,840.10. Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

REQUEST FOR USE OF RIVERPLEX ARENA

With staff recommendation, TRUSTEE HANCOCK MOVED TO APPROVE THE RQUEST FROM MIDWEST MMA AND FITNESS CORPORATION FOR USE OF THE RECREATION ARENA FOR A JIU JITSU TOURNAMENT ON SATURDAY, APRIL 9, 2011, ADMISSION TO BE CHARGED. Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

REQUEST FOR USE OF LAKEVIEW PARK

With staff recommendation, TRUSTEE HANCOCK MOVED TO APPROVE THE REQUEST FROM LAKEVIEW MUSEUM OF ARTS & SCIENCES FOR USE OF LAKEVIEW PARK ON SATURDAY, MAY 21, 2011, FROM 11 A.M.-4 P.M. TO CONDUCT THEIR ANNUAL FUNDRAISER "THE METEOR SHOWER GOLF BALL DROP." Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

**CALENDAR OF CONSENT:
(continued)**

REQUEST FOR USE OF DETWEILLER PARK

With staff recommendation, **TRUSTEE HANCOCK MOVED TO APPROVE THE REQUEST FROM NATIONAL ALLIANCE ON MENTAL ILLINESS (NAMI) FOR USE OF DETWEILLER PARK ON SATURDAY, JUNE 25, 2011, FOR THEIR 18TH ANNUAL FUNDRAISING EVENT "ANNUAL MENTAL HEALTH MILE."** Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

REQUEST FOR USE OF DETWEILLER PARK

With staff recommendation, **TRUSTEE HANCOCK MOVED TO APPROVE THE REQUEST FROM CENTRAL ILLINOIS FRIENDS OF PEOPLE WITH AIDS FOR USE OF DETWEILLER PARK, DOGWOOD SHELTER ON SATURDAY, AUGUST 28, 2011, FOR THEIR FUNDRAISING EVENT "DINING WITH FRIENDS."** Motion seconded by Vice President Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

AGENDA ITEM #7:

Letter of Understanding for Grant Services

With staff recommendation, **VICE PRESIDENT JOHNSON MOVED TO ACCEPT THE LETTER OF UNDERSTANDING BETWEEN PEORIA PARK DISTRICT AND CHARLES H. SCHADER & ASSOCIATES FOR GRANT WRITING SERVICES IN THE AMOUNT OF \$12,000.** Motion seconded by Trustee Hancock. Vice President Johnson asked about previous years' service fees. Staff reported the fee has remained the same over the past years. **Motion carried on unanimous voice vote.** (Results: 4 Ayes; 0 Nays)

AGENDA ITEM #9:

BID: Janitorial Service-HISRA

With staff recommendation, **VICE PRESIDENT JOHNSON MOVED TO ACCEPT THE BID OF \$21,600.00 FROM CENTRAL CLEANING SERVICES OF PEORIA, ILLINOIS, FOR A TWO-YEAR AGREEMENT FOR JANITORIAL SERVICES AT HISRA.** Motion seconded by Trustee Hancock. Vice President Johnson asked about two bids that did not meet specifications. Purchasing Supervisor Magilson reported the bidders didn't provide references as requested in the bid documents. **Motion carried on unanimous voice vote.** (Results: 4 Ayes; 0 Nays)

**PUBLIC HEARING
RE: 2011 COMBINED**

AT THE APPOINTED TIME, VICE PRESIDENT JOHNSON MOVED TO RECESS THE REGULAR MEETING AND CONVENE INTO PUBLIC HEARING REGARDING

**BUDGET & APPROPRIATION
ORDINANCE**

PROPOSED 2011 COMBINED BUDGET AND APPROPRIATION ORDINANCE, TO RECEIVE PUBLIC INPUT. The motion was seconded by Trustee Hancock and carried on the following vote: Trustees Cummings, Hancock, Vice President Johnson and President Cassidy voting "Aye," no "Nays". (Results: 4 Ayes; 0 Nays)

President Cassidy declared the public hearing in session at 6:15 P.M. and opened the floor for public comment. President Cassidy determined no one wished to make public comment.

**RECONVENE REGULAR
MEETING:**

TRUSTEE HANCOCK MOVED TO ADJOURN THE PUBLIC HEARING AND RECONVENE THE REGULAR MEETING OF THE BOARD OF TRUSTEES. Motion seconded by Vice President Johnson and carried on the following vote: Trustees Cummings, Hancock, Vice President Johnson and President Cassidy voting "Aye," no "Nays". (Results: 4 Ayes; 0 Nays)

President Cassidy declared the regular meeting reconvened.

NEW BUSINESS:

PRESENTATION AND ADOPTION OF 2011 COMBINED BUDGET AND APPROPRIATION ORDINANCE

Attorney Konsky gave an overview of the purpose for the budget and appropriations ordinance. During the first quarter of each fiscal year the Park Board is required under the Park District Code to approve a budget and appropriation ordinance. The budget included in the ordinance which is over 50 pages in length, contains estimated maximum amounts that could conceivably be spent during the fiscal year, if sufficient funds were available, a statement of cash on hand at the beginning of the fiscal year, a statement of estimated cash expected to be on hand at the end of the year, and estimated revenues anticipated to be received by the District during the fiscal year from all sources. The ordinance sets upper limits on both revenues and expenditures that could occur in the fiscal year if sufficient funds were available.

TRUSTEE CUMMINGS MOVED TO WAIVE READING OF THE ORDINANCE. Motion seconded by Trustee Hancock and carried on unanimous voice vote. Discussion followed regarding the purpose for the annual adoption of a budget and appropriation ordinance. TRUSTEE CUMMINGS MOVED THE 2011 BUDGET AND APPROPRIATION ORDINANCE BE ADOPTED AS PRESENTED. Motion seconded by Trustee Hancock and carried on following roll call vote: Trustees Cummings, Hancock, Vice President Johnson and President Cassidy voting "Aye," no "Nays". (Results: 4 Ayes; 0 Nays)

TOTAL ESTIMATED FUND EXPENDITURES SUMMARY:

FOR THE PURPOSE OF THE AUDIT FUND OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$74,199.

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FOR THE PURPOSE OF PAYING INTEREST AND RETIRING GENERAL OBLIGATION BONDS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$4,215,621.

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FOR FEDERAL SOCIAL SECURITY INSURANCE PROGRAM PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$1,148,500.

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FOR CORPORATE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 N THE AMOUNT OF \$44,003,571.

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FOR ILLINOIS MUNICIPAL RETIREMENT FUND PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$1,126,015.

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FOR THE PURPOSE OF FUNDING THE DISTRICT'S SHARE OF EXPENSES PROVIDING FOR THE ESTABLISHMENT, MAINTENANCE AND MANAGEMENT OF JOINT RECREATIONAL PROGRAMS FOR THE HANDICAPPED UNDER THE JOINT PROGRAM AGREEMENT OF THE PLEASURE DRIVEWAY AND ARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$1,350,991.

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FOR LIABILITY PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$730,974.

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FOR THE PURPOSE OF THE PLANNING, ESTABLISHING AND MAINTAINING OF THE MUNICIPAL RECREATION PROGRAM WITHIN THE BOUNDARIES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$22,990,186.

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FOR MUSEUM PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$1,835,874.

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FOR THE PURPOSE OF CONSTRUCTING, MAINTAINING, PAVING AND LIGHTING STREETS AND ROADWAYS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$140,000.

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FOR PARK POLICE FORCE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$801,649.

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FOR THE PURPOSE OF MAINTENANCE, REPAIR AND OPERATION OF RECREATION CENTERS AND PLANNING, ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS BY THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$3,982,305.

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FOR THE PURPOSE OF NEW PROJECTS, MAINTENANCE AND REPAIR TO BE PAID FROM THE TAX LEVIED BY AUTHORITY OF THE REFERENDA OF THE ELECTORS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$3,072,036.

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FOR WORKERS COMPENSATION AND UNEMPLOYMENT INSURANCE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011 IN THE AMOUNT OF \$594,600.

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TOTAL ESTIMATED REVENUES SUMMARY:

ESTIMATE OF CASH ON HAND AT BEGINNING OF FISCAL YEAR IS EXPECTED TO BE \$8,950,000.
ESTIMATE OF CASH TO BE RECEIVED DURING THE FISCAL YEAR FROM ALL SOURCES IS EXPECTED TO BE \$71,149,521.
ESTIMATE OF EXPENDITURES CONTEMPLATED FOR THE FISCAL YEAR IS \$86,066,521.
ESTIMATE OF CASH EXPECTED TO BE ON HAND AT THE END OF THE FISCAL YEAR IS \$9,040,000.
ESTIMATE OF THE AMOUNT OF TAXES TO BE RECEIVED DURING THE FISCAL YEAR IS \$15,007,000.

PRESIDENT CASSIDY DECLARED THE ORDINANCE ADOPTED.

- PENDING BUSINESS:** None.
- CITIZEN REQUEST TO ADDRESS THE BOARD:** There were no requests.
- COMMUNICATIONS:** Communications were received as submitted.
- OTHER BUSINESS:** None.
- ADJOURNMENT:** At 6:25 p.m., there being no further agenda business, **VICE PRESIDENT JOHNSON MOVED TO ADJOURN. Motion seconded by Trustee Hancock and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

V. Joyce McLemore
Secretary, Board of Trustees